

# Harden Village Council



Clerk: Ken Eastwood, Harden Village Council, PO Box 572, Keighley BD21 9FE  
[clerk@hardenvillagecouncil.gov.uk](mailto:clerk@hardenvillagecouncil.gov.uk) 07850 049 487

Dear Councillor,

You are summoned to attend the next meeting of Harden Village Council, to be held on **Thursday 14<sup>th</sup> September, 2023** at 7.15pm in Harden Memorial Hall.



**Clerk to the Village Council**

9<sup>th</sup> September, 2023

## AGENDA

**1. Apologies for Absence**

To consider apologies offered.

**2. Disclosure of Interest**

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

**3. Minutes of Meetings (previously circulated to Members)**

- a) To approve minutes of the Village Council meeting held on 13<sup>th</sup> July, 2023.
- b) To note the Outstanding Issues Report (information only, see Appendix 1).

**4. Public Representation**

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

**5. Ratification of Decisions Made**

To ratify decisions made by the Clerk between meetings, under delegations, as previously circulated to all Members by email: -

- a) Planning consultation - 23/02542/HOU - Construction of new first floor within a reconfigured hip-to-gable roof extension and rear dormer. Velux windows to front elevation. At 33 Effingham Road, Harden. Harden Village Council has no objection to this application.

- b) Planning consultation - 23/01877/FUL - Conversion and enlargement of detached garage to create one residential dwelling at 148 Long Lane, Harden. Harden Village Council has no objection to this application.
- c) Planning consultation - 23/02396/FUL - Demolition of existing buildings and replacement with new, on same footprint, for storage of garden equipment, animal feed, tools etc. at Cragg Cottage, Moor Edge, Harden. Harden Village Council has no objection to this application but would request, that if permission is granted, that it should include a condition specifying that the usage should be for storage of tools, animal feed and garden equipment, solely for the owners of Cragg Cottage.

**6. Neighbourhood Plan**

To note that 87.3% of votes cast at the neighbourhood plan referendum were in favour of the Neighbourhood Plan. To discuss the next steps towards adoption of the plan.

**7. Play in the Park (see Appendix 2)**

To review the play in the park events held in Harden over the Summer months. To consider whether to support further events in 2024 and to authorise or otherwise related expenditure.

**8. Memorial Hall (see Appendix 3)**

To review correspondence from Harden Pre School and to consider the Council's response.

**9. Newsletter**

To review a draft community newsletter and to authorise printing and delivery expenditure.

**10. Goit Stock Woodland**

To consider a request from Cllr Cavanagh for the Council to provide a letter of support with regard to a Tree Preservation Order application at Goit Stock.

**11. Exchange of Information**

To consider any concerns which may have been passed to the Village Council by residents.

**12. Correspondence (see Appendix 3)**

To receive the following correspondence and to formulate a response, if appropriate: -

- a) Email from a resident and response from the Clerk re. painting of street furniture around the village(s) and hanging baskets.
- b) Email from Yorkshire Air Ambulance re. grant application.
- c) Email from a Deputy Lieutenant re. West Yorkshire Lieutenantcy attendance at a future meeting.
- d) Email from a resident re. sale of Goit Stock Woods.

- e) Email from Yorkshire Local Councils Associations re. next meeting of the South Pennine branch of YLCA.
- f) Email from Bradford Council re. Harden Memorial Hall directional sign.
- g) Email from Harden Pre School re. Memorial Hall.
- h) Email from a resident re. double yellow lines at the entrance to Sunny Mount.
- i) Email from Age UK re. consultation on impacts on the quality of life for older people in the Bradford District.

**13. Limited Assurance Review**

To note that PKF Littlejohn LLP have completed the review of the Annual Governance and Accountability Return (AGAR) for Harden Village Council for the year ended 31<sup>st</sup> March 2023.

The auditor has stated the AGAR was prepared in accordance with proper practices and no other matters have been drawn to the attention of this authority.

The external auditor report and certificate have been issued and published on the Village Council's website. A notice of conclusion of audit has been published and displayed publicly in line with statutory requirements.

**14. Financial Matters**

a) To authorise the following payments: -

<b>Payee</b>	<b>Amount</b>	<b>Description</b>
Bradford Council	£2,169.15	Payroll
Ken Eastwood	£22.50	Mileage
Rachel Forbes	£180	Horticulture
PKF Littlejohn LLP	£252	External audit
Imperative Training Ltd	£70.74	Defibrillator pads
Vision ICT	£108	Domain name renewal
Vision ICT	£151.20	Email mailboxes renewal
Yorkshire Local Councils Associations	£25	Training webinar

b) To note the balances and bank reconciliation reports in Appendix 4.

**15. Minor Items and Items for Next Agenda**

To note minor items and items for the next agenda.

**16. Next Meeting**

To confirm the date of the next Village Council meeting, as 12<sup>th</sup> October 2023, at 7.15pm.

**THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME**

(A full version of the agenda with appendices is available at <https://hardenvillagecouncil.gov.uk>)

## Appendix 1: Outstanding Issues

<b>Subject</b>	<b>Issues</b>	<b>Responsibility</b>	<b>Date of last action</b>	<b>Notes</b>
Allotments	Written representations received on the need for allotments.	Clerk & Members	July 2023	Cllr Cavanagh to meet Neal Charlesworth (Estates Officer) to discuss further.
Neighbourhood Planning	Ongoing project.	Council, Clerk & Integreat Plus	July 2023	Agenda item.
Traffic & Transport	Commission traffic survey(s) and expert recommendations.	Cllr Kirkham & Clerk	September 2023	Clerk invited Highways officer to attend October meeting of the Village Council.
Climate	Climate emergency actions and projects.	Cllr Cavanagh	August 2023	Agenda item – Support TPO application at Goit Stock.
Emergency Plan	To develop an emergency plan for Harden.	Cllr Bryan	July 2023	Cllr Bryan finalising the Emergency Plan.
Signage & Wayfinding	Project to enhance waymarking and village centre signage.	Cllr Kirkham & Clerk	June 2023	Order placed with noticeboard company. Awaiting installation. Supplier expecting to complete before end of September.
War Memorial	To explore fitting handrail(s) to the War Memorial steps.	Cllr Kirkham & Clerk	August 2023	Planning application (listed building consent) submitted 24 <sup>th</sup> August.
Park Tree Species Information	To provide information on tree species within the Memorial Park.	Cllr Cavanagh & Clerk	July 2023	Cllr Cavanagh to arrange meeting with Bradford Council's Park Manager.

Environmental Services	Enhancing maintenance and environmental improvements in Harden.	Clerk	September 2023	Secure tool store delivery confirmed 25 <sup>th</sup> September 2023. Awaiting Bradford Council to confirm location.
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## Appendix 2: Play in the Park

### Summer Play 2023 – Attendance

27 <sup>th</sup> July:	119
3 <sup>rd</sup> August:	87
10 <sup>th</sup> August:	141
17 <sup>th</sup> August:	108
24 <sup>th</sup> August:	55
31 <sup>st</sup> August:	126
<b>Total:</b>	<b>636</b>

### Feedback

Message from a resident, "Just to let you know I took the grandchildren to the Summer Play event in Harden Park, last Thursday. It was well attended, and the children met up with a few of their friends. They enjoyed it and the weather was unexpectedly kind. Thank you to the Village Council for organising it."

### Summer Play 2024

Commercial Play Services Officer, "Following our successful Summer of 2023 'Play In Parks' programmes, we are delighted to be able to offer you the opportunity to rebook for the Summer of 2024. Please can you let me know asap if you would like to replicate your corresponding dates and venue for next year or advise me of any changes to the programme that may need to be made.

Thursday 25<sup>th</sup> July  
Thursday 1<sup>st</sup> August  
Thursday 8<sup>th</sup> August  
Thursday 15<sup>th</sup> August  
Thursday 22<sup>nd</sup> August  
Thursday 29<sup>th</sup> August

Thanks once again for your support and i look forward to hearing from you in due course."

Cost in 2023 was **£4,200**

## Event Promotion



## Appendix 3: Correspondence

**From:** A resident

**Date:** Tuesday, 11 July 2023

**Subject:** Harden / Ryecroft

Hello Ken

Sorry to bother you again but I haven't received an update from our original email thread of August 2020 about all things Harden & Ryecroft.

Initially, I was suggesting the painting of street furniture around the village(s). I know this has partly been addressed with the lovely new signage but wanted to know if a decision had been made about lamp posts/railings/benches etc?

Also, it appears that Bingley, Wilsden & Cullingworth are all now enjoying hanging garden baskets around the streets which look fabulous. Alas, Harden & Ryecroft seem to have missed out. Please can you explain why this might be?

I look forward to your early response.

## **Response**

**From:** [clerk@hardenvillagecouncil.gov.uk](mailto:clerk@hardenvillagecouncil.gov.uk)

**Date:** Tuesday, 11 July 2023

**Subject:** Re: Harden / Ryecroft

Hello,

I recall this and I think we had a conversation did we not?

Three years ago now so struggling to recall the exact detail but we did speak. I know we subsequently discussed this with Bradford MDC and the outcome was that the cost would be prohibitive to Harden Village Council.

For info., Bingley Town Council's precept last year was £187,396 – Harden Village Council's was £37,755.

But as you say, we have made the boundary sign improvements (at a cost of circa £6.5k). We've also just commissioned a Welcome to Harden map and noticeboard installation (at a cost of circa £4.5k). That's due to be installed shortly. Our next public realm project is likely to be a finger post sign to key destinations, including walking times and distances.

We have some planted barrier baskets near to the school. We've never been asked or considered to provide hanging baskets. I agree with you though – they do look great. I'll include this on a future agenda for consideration.

Kind regards,

Ken Eastwood  
Harden Village Council Clerk

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**From:** Marianne Haworth

**Date:** Wednesday, 19 July 2023

**Subject:** Yorkshire Air Ambulance - Grant application - 19th July 2023

Dear **Mr Eastwood**

I would like to enquire whether we could kindly be considered for support from **Harden Village Council**.

Yorkshire Air Ambulance (YAA) is an independent, registered Charity providing a lifesaving, rapid response emergency service to over 5 million people across Yorkshire including residents in Harden. Our two helicopters and aircrews are on standby 7 days a week, 365 days a year and cover an area of 4 million acres. Our service supplements the work of the statutory emergency services and is funded entirely through voluntary donations from local people and organisations.

Our statistics demonstrate the continuing and increasing need for our emergency service and show from April-March 2022, our two Air Ambulances:



- **Flew 1,701 emergency missions** - up 20% from the same period in the previous year
- **Treated 1,211 patients at the scene**, stabilising the seriously injured before onward transport to hospital / major trauma centres due to their life-threatening injuries, up by 24% from the previous year.

Of the 1,211 emergencies we attended, **369 patients** were in West Yorkshire:

- the primary cause of an incident was a road traffic collision which I know will be a particular concern around schools.
- 65% patients were male and 23 % female (12% secondary patients)
- Whilst we attend to patients of all ages, the majority (33%) of our patients were aged 40-65 and 28% aged 17-39.
- 68% [269] of patients required high-grade pain relief **not available** from land paramedics, giving of blood on scene, and a number of surgical procedures at the scene, including placing someone in a medically induced coma and taking over their breathing to protect their organs.

The attached overview map, showing missions completed in West Yorkshire last year, proves how relevant our emergency medical service is to your local residents. Our advanced medical interventions, which cannot be provided by land ambulances, can mean the difference between life and death or life-limiting disabilities.

I have also attached a **patient story** from West Yorkshire, telling of a man's gratitude to the air ambulance paramedics for reaching him in time. It is often a very emotional—and for us-- humbling experience, understanding how lives touch each other, and thanks to our donors, can save one another.

Below, I have briefly listed a number of projects YAA are currently running which your donation could help to fund.

### **Third relief helicopter**

Following the arrival of our two upgraded 5 blade helicopters, G-YAAA on the 1<sup>st</sup> of March 2023 and G-YORX on 1<sup>st</sup> June 2023, YAA is using its current third helicopter, G-YAAC, to act as a relief aircraft on a rotational basis.

The standby helicopter will be used to increase the number of missions our crew can attend when our helicopters are out of service for their annual maintenance or to cover for unforeseen downtime, undoubtedly saving more lives across Yorkshire.

### **Building Bridges Community Project:**

We have opened a dialogue through community-wide workshops and volunteering initiatives to reach communities that we are not currently engaging with, through free interactive craft workshops, suitable for all.

It is a chance for us to celebrate diversity, encourage integration and help break down barriers, whilst increasing understanding and developing long-lasting partnerships that can benefit everyone in many ways.

### **Schools/Youth Groups Project:**

The YAA have launched an educational programme of workshops to nurture and inspire future recruits, by raising awareness of the Air Ambulance service and the roles our doctors, pilots and paramedics play in helping saving lives within their community, all within their school setting.

The workshops incorporate fun activities whilst introducing 'Corporate Social Responsibility' in a fun and exciting way. Workshops include our fantastic interactive mobile educational units that feature a replica cockpit and our three mascots, Percy Pilot, Polly Paramedic and Dr Priti.

### **Fuel Up Project 2023/24**

On average each mission takes 45 minutes of flying time, using 243 litres per mission. At present, the cost of aviation fuel which is different to fuel used in our cars/van, has risen from historic prices of between 56p to 70p per litre to £1 per litre. This means each mission costs an average of £243.

Our total fuel budget for the **three** Air Ambulances has significantly increased by £125,000 for 12 months from 2022 due to rising fuel costs and an increase to our projected annual flying hours to reach more patients when they need us most.

The cost of a life is incalculable. The cost to send help is just £243 in fuel per mission.

### **Hosting a Clothing Bank**

Donations of good quality clothing and shoes help raise over £200,000 each year for the charity. It's a fantastic way for many people in the community to donate to YAA without it costing them any money, while disposing of items they no longer need.

Our clothing banks not only generate much needed funds for the charity, but they divert many items of waste going to landfill each year. Hosting a bank is very easy to arrange, we just require the permission of the Parish Council, a location that has good footfall and is easily accessible for the public to donate.

Our banks are serviced regularly. The standard banks size is 4 feet wide, 4 feet deep and 6 feet high, so they take up roughly a car parking size space.

If you would be interested in hosting a Clothing Bank within your local community please contact Katie Collinson at [k.collinson@yaa.org.uk](mailto:k.collinson@yaa.org.uk)

### **Summary**

Any assistance that might be deemed appropriate would be very gratefully received and will help towards the continuance of YAA's lifesaving service for people across Yorkshire.

The Charity's trustees are proud custodians of donations received and place great emphasis on the integrity and transparency of all working practices. Accordingly, mailings are never sent to the public asking for donations, third party databases are never used for fundraising activities, we don't cold call by knocking on doors and YAA does not share its own data with other organisations.

Please do not hesitate to contact me if anything further is required. Thank you for your time and consideration.

Yours sincerely

**Marianne Haworth**

Grants & Trusts Manager

M: 07825 894650

T: 01422 237900

[M.Haworth@yaa.org.uk](mailto:M.Haworth@yaa.org.uk)

## Patient Case Study

<b>Patient</b>	<b>James Eastwood</b>
<b>Location</b>	<b>West Yorkshire</b>
<b>Incident</b>	<b>Road Traffic Collision</b>



On November 22<sup>nd</sup> 2021, James Eastwood, 38, an Operations Director for a food company from Wakefield, was travelling to work in Malton on the A64 when his car collided with another vehicle. He has no memory of the incident, apart from a Paramedic saying 'let's give him morphine'.

Yorkshire Air Ambulance dispatched their aircraft and due to the extent of James' injuries, he was flown to the nearest major trauma centre, Leeds General Infirmary.

Tests at the hospital revealed that James had broken his spine in four places, suffered internal bleeding and seriously damaged his bowels. He spent 21 days in the hospital and has endured four surgeries.

James is still recovering from a lot of his injuries but is now able to walk again, he still experiences pain. He has now registered to become a volunteer for the charity, and providing his recovery goes well, he is planning on running 8 miles from his home in Wakefield to Leeds General Infirmary to raise money for the charity later in the year. He will be joined by 10 of his friends, family and co-workers.

***"I had heard of Yorkshire Air Ambulance, but I had no idea that they are a charity. If it wasn't for them, I would not have made it to the hospital in time by land ambulance due to massive internal bleeding. I'm really grateful for all they did and want to give back to them by doing all I can."*** James, Car Accident

**From:** David Pearson  
**Date:** Wednesday, 16 August 2023  
**Subject:** West Yorkshire Lieutenancy

Dear Local Council Clerks,

As you are probably aware, the annual Liaison Meeting between Bradford MDC and the Bradford Local Councils was held on 21st June at Keighley. Jonathan Hayes was kind enough to provide a place on the Agenda for the Lord-Lieutenant to make a presentation on the role and work of the West Yorkshire Lieutenancy.

The Lord-Lieutenant is the King's personal representative in any county, the Lieutenancy being the administrative organisation that supports the Lord-Lieutenant in fulfilling this role. All 98 of them are made up of a Lord-Lieutenant, a Vice-Lord, a statutorily regulated number of Deputies and usually a small permanent staff. In West Yorkshire's case we have besides Ed Anderson the Lord-Lieutenant, 61 deputies including the Vice-Lord and our much valued Clerk Kevin Sharp who has a part-time personal assistant. In West Yorkshire, there is a great deal of Lieutenancy activity, far more we suspect than most people imagine.

Whatever His Majesty might be expected to do or undertake in a county is the type of thing that the Lord-Lieutenant and his Deputies do in the King's absence. The main duties of a Lord-Lieutenant typically include but are not limited to the following:

- Arrange visits by members of the Royal family and escort Royal visitors;
- Represent HM The King and present certain honours, medals and awards;
- Manage invitations to Royal Garden Parties;
- Assess nominations for personal honours and for The King's Awards as well as encouraging good nominations for both;
- Liaise with local units of the armed forces and other uniformed organisations;
- Certain duties with respect to the local magistracy (in some other Counties, but not the Metropolitan ones);
- Act as a catalyst and bridge-builder; a focus for key parts of the life in the County.

Consequently, these also mean that much of the Lord-Lieutenant's time is taken up attending functions and events connected with these activities.

Perhaps the best known of these are those associated with Remembrance Sunday when he and his deputies can be seen attending over 100 ceremonies throughout the county. Many other events are attended at which a royal presence would be desirable or welcome, but which due to simple sheer weight of numbers, it is not possible to have a member of the Family present. This means that events ranging from award ceremonies to tree planting, from prize givings to faith events keep the Lord-Lieutenant and his deputies more than occupied.

Following Her Late Majesty's death, it was evident from our contacts with Local Councils that these roles and activities are not widely known, indeed the existence of the Lieutenancy came as a surprise to at least a couple of Local Council clerks. Similarly, we realised that many events and occasions which are well planned with the Unitary Authority and nationally, can and probably

should be extended to the first tier authorities. It is our hope with this initiative to Local Councils, initially in the BMDC area, that the Lieutenancy can bring such opportunities to Local Councils' attention, working with them to have a better level of Lieutenancy representation on behalf of the King, at any occasion which they may be planning.

We are therefore, as explained on 21st June, now writing to all the BMDC Local Councils to seek an invitation for one of the deputies to come and speak at a meeting, to explain all this, answer questions and perhaps identify ways that the Lieutenancy might be able more closely to work with individual councils in the future. In particular, we are eager to see how it might be possible to extend the planning of the marking of national occasions to the Local Councils, in the same way as is done with the Unitary Authorities.

I have been deputed to lead this initiative and would welcome hearing from each Clerk if their Council could give us fifteen or twenty minutes at a future meeting to address these opportunities.

I look forward to hearing from you in the near future and thank you for your consideration.

Yours

David Pearson JP DL FRSA  
A Deputy Lieutenant for West Yorkshire  
07747841476

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**From:** Goit Stock Resident  
**Date:** 18/08/2023  
**Subject:** Goit Stock

Dear Sir

I would like to bring to the attention of the village council the sale of Goit Stock Wood through Savilles.

The main issue is that traffic up Goit Stock Lane (this is a private carriage way owned by the residents of Goit Stock Terrace and Lane) but giving access to the park home site and Jollifs.

The traffic has exponentially increased with the building of park homes and the residents vehicles plus service vehicles and also delivery vehicles. Now the land being sold is stating car parking for access to Goit Stock Wood. This will further increase traffic for intended visitors and whilst stating only 3 parking places it has to bear in mind vehicles driving up and finding the parking places are taken and having to drive back.

Also, this will lead to people parking in the passing places up Goit Stock Lane restricting access for emergency vehicles.

I would urge the village to investigate this sale further and whilst we would encourage people to visit the country side not to allow access by motor vehicle or parking.

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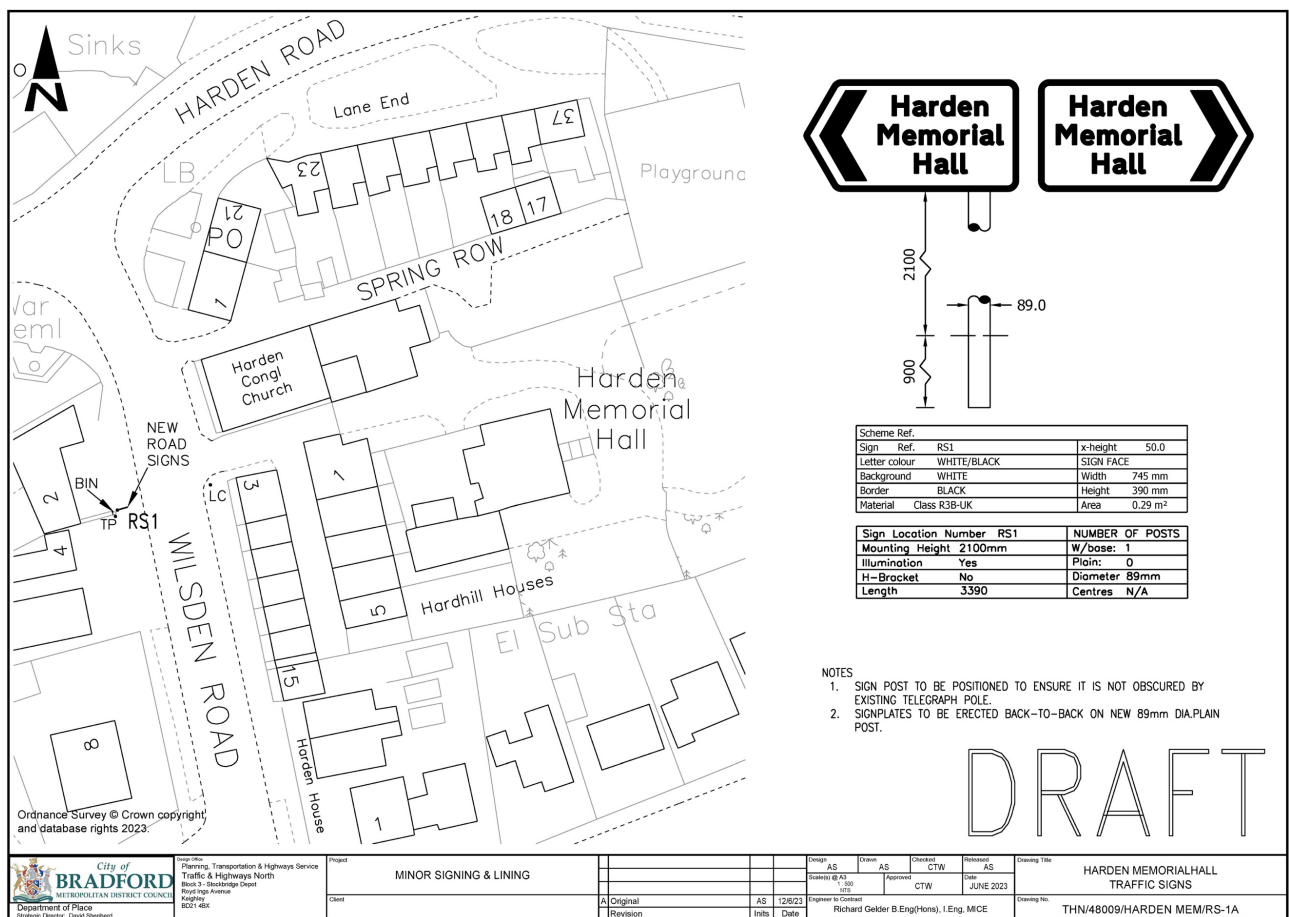
**From:** Craig Williams  
**Date:** Tuesday, 29 August 2023  
**Subject:** Directional Sign

Ken,

Can you please advise the Village Council that as a result of concerns being expressed regarding the difficulties some people are having in locating Harden Memorial Hall, Bradford Council as Highway Authority intends to install that 'back-to-back' directional sign identified within the attached.

Regards

**Craig Williams BEng (Hons), MSc, Eng Tech FIHE, CMILT, MCIHT**  
 Senior Engineer, Traffic and Road Safety (North)  
 City of Bradford Metropolitan District Council



 <b>City of BRADFORD</b> METROPOLITAN DISTRICT COUNCIL Department of Planning Strategic Director: David Shephard	Project: Planning, Transportation & Highways Service Traffic & Highways North Block 3 - Stockbridge Street Bradford, West Yorkshire BD2 4BX	Project: MINOR SIGNING & LINING	Drawn: AS	Examined: AS	Checked: CTW	Issued: AS	Drawing Title: HARDEN MEMORIALHALL TRAFFIC SIGNS
			Scale: 1:100	Approved: CTW	Date: JUNE 2023		
Class: A Original			Date: 12/8/23	Engineer in Charge: Richard Gelder B.Eng(Hons), I.Eng. MICE			Drawing No: THN/48009/HARDEN MEM/RS-1A
Revision:			Init:	Date:			

**From:** YLCA Admin

**Date:** Wednesday, 30 August 2023

**Subject:** NEXT MEETING OF THE SOUTH PENNINE BRANCH OF YLCA ON 11 OCTOBER 2023 – YOUR AGENDA ITEMS PLEASE

Dear Clerk/Chair/Councillor,

The next round of YLCA South Pennine Branch meeting will take place on 11 October 2023. The meeting will be held at Normanton Town Hall from 7.00pm. Any councillor or clerk can join the meeting, but if there needs to be a formal vote, two representatives of each member council or the chair of a parish meeting can vote.

Branch meetings are a great opportunity for councils/parish meetings to raise any issues they have, or to obtain information and guidance from other councillors, clerks and YLCA officers. It is also an opportunity for councils to promote the good work that they have been doing, projects they are undertaking or to tell others about external grant opportunities they have found and accessed.

Following on from the success of a pilot scheme where YLCA have changed the way the Branch agenda is formulated, we would like the YLCA members to build the agenda for their Branch meeting; so please let us have your topics and issues for inclusion.

At least two topics provided by members will be included for discussion (20 mins) followed by an open forum for local issues and current issues that affect councils or parish meetings within the Branch area, Yorkshire wide or nationally. We also ask for feedback on the services YLCA provide and any suggested improvements to the service. Please provide your topics to YLCA by **21 September 2023**.

We look forward to receiving your topics and matters for inclusion and seeing/meeting you on the 11 October 2023.

Yours sincerely

Ruth Batterley  
Team Support & Member Liaison Officer

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**From:** Harden Pre School

**Date:** Wednesday, 30 August 2023

**Subject:** Secure Store

Good Morning Ken,

Thank you for your email. This solves a mystery for us as we were unaware of any work due to be carried out within the grounds of the Memorial Hall. I understand that the work has been carried out by Bradford Council which came as a surprise.

As you may be aware we are nearing completion of the CAT (community asset transfer) for the Memorial Hall.

This has been ongoing for a number of years now and we have faced a large number of delays due to policy and staffing changes as well as of course, Covid.

As far as we are aware the 'garden area' where the storage unit is to be placed, falls within the boundaries of land that pre school are responsible for. When we have spoken with the council it has been clear that we should be maintaining this area along with the car park. We have in fact recently spent around £900 making repairs to the car park to ensure it is safe for the hall users and wider community who pass through it. It would be very useful for us to have some clarification on the outdoor space because it seems unfair that pre school are responsible for the costs of maintaining the grounds but that the parish council and Bradford council can make significant changes to the site without any consultation.

As such we feel it would have been courteous for us to be contacted prior to work commencing on this area. The shelter is large and makes it difficult to implement plans we had to turn this area into a community garden with an area for forest school activities. The chosen location not only limits space for any community area but also creates a blind spot on our CCTV that covers the railings into the pre school outdoor area. Representatives from the committee would like to discuss alternate locations with the Parish Council before the unit is put in place. I'm sure that between us we can come up with an acceptable solution.

Harden Pre School are excited about the CAT and we have over the last few years injected a lot of money into the building with plans to keep improving it in order to adhere to newer building regulations and to make it more attractive to potential users.

We have over the last 2-3 years made improvements to the main hall- installing new flooring and work being completed to put in a new ceiling after the old one was deemed unsafe.

Luke Richardson has carried out emergency work to the roof on a number of occasions and is putting together a long term plan for repairs.

We are looking to obtain quotes for the windows which in a number of instances have rotting frames and are only single glazed. We also hope to replace the kitchen to make it more user friendly.

More urgently we are looking at a new office space for the pre school manager and business manager.

Currently we do not have an acceptable space to use as an office. We are planning to relocate the office to the room where the parish council meet monthly. For pre school this makes much more sense as it puts our managers at front of house. Presently the small office is located upstairs and down two corridors which is not at all useful when staff are meeting with parents and making trips to let people in.

The parish council will of course be most welcome to continue to use the Memorial Hall for meetings.

We hope the Parish Council will support us to keep the building and surrounding areas in good condition so that it can be an asset to the community.



Can I also take this opportunity to ask the Parish Council to provide us with a list of key holders for the building so that we can update our files.

Kind Regards

Chairperson

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**From:** A resident  
**Date:** 6 September, 2023  
**Subject:** Sunny Mount

The double yellow lines at the entrance to Sunny Mount were re painted some months ago.

Since then that area has been resurfaced completely obliterating those lines. As result there appears to be free parking up to and including the entrance to Sunny Mount.

This again raises the issue of safe egress due to parked cars blocking the sight line. This problem is exacerbated by the start of the new school term.

The lines need to be reinstated ASAP.

Thank you.

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**From:** Sadie Ferriday  
**Date:** Thursday, 7 September 2023  
**Subject:** Age UK Bradford District

Hi Ken,

I was wondering if you'd be able to help us. I'm hoping your Council would be able to assist us by linking with any newsletters you might have or on social media to an online form finding out what things have the biggest impact on the quality of life for older people in the Bradford District.

Please see press release below for context:



## What makes a good life for you?

Age UK Bradford District have announced that they are undertaking a week-long series of community conversations to find out what has the biggest impact on the quality of life for older people in the Bradford District starting on Sunday 1<sup>st</sup> October 2023.

They are currently reaching out to venues in the area who would be willing to host interactive posters and people will be able to contribute at any of their 6 community hubs. There will also be opportunities for people to join in the conversation online through the charity's social media channels and through their website.

Age UK Bradford District is a local charity working with older people throughout the Bradford District. Their focus is on enabling, empowering and supporting people to live well as active, engaged and influential members of their communities. They provide information, help, support, advice, casework and activities for older people.

Having these community conversations helps to inform the work that the charity does with and for older people to better meet their needs with the aim always being to enable older people to live their best lives.

As Mark Rounding, Chief Executive of Age UK Bradford District explains, "community conversations are vital in helping us to find out what people really value in their lives.

Listening to people and not prescribing what we think is best for them is key to ensuring that we prioritise those areas that are most important to them.

In previous years, for example, we have been able to arrange a women's only swimming session so that older ladies can learn to swim, rather than attend the chair-based exercise classes they were being offered.

We have also increased our capacity to provide information, advice and support relating to helping people to access the financial benefits that they are entitled to as the cost of living crisis continues to impact on many people's ability to pay their bills".

Details about the community conversations and the different ways in which people can get involved will be available on the charity's website at [www.ageuk.org.uk/bradforddistrict/](http://www.ageuk.org.uk/bradforddistrict/)

**For further information, please contact Sadie Ferriday [sadie.ferriday@ageukbd.org.uk](mailto:sadie.ferriday@ageukbd.org.uk)**

Many thanks,

**Sadie Ferriday**  
**Age UK Bradford District**

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## Appendix 4: Financial Reports

### Harden Village Council Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
Administration			0.00 (N/A)	2,705.00	1,556.40	1,148.60 (42%)	1,148.60
Assets & Projects			0.00 (N/A)	12,950.00	5,009.00	7,941.00 (61%)	7,941.00
Audit & Accountancy			0.00 (N/A)	800.00	190.00	610.00 (76%)	610.00
Donations			0.00 (N/A)	1,000.00	250.00	750.00 (75%)	750.00
Events			0.00 (N/A)	400.00	400.00	400.00 (100%)	400.00
ICT			0.00 (N/A)	3,150.00	394.00	2,756.00 (87%)	2,756.00
Income	48,952.00	48,952.00	0.00 (N/A)			0.00 (N/A)	0.00
Insurance			0.00 (N/A)	500.00		500.00 (100%)	500.00
Maintenance & Repairs			0.00 (N/A)	4,400.00	387.50	4,012.50 (91%)	4,012.50
Neighbourhood Plan			0.00 (N/A)	500.00		500.00 (100%)	500.00
Newsletter			0.00 (N/A)	825.00	310.41	514.59 (62%)	514.59
Parish Plan			0.00 (N/A)	500.00		500.00 (100%)	500.00
Staff Costs			0.00 (N/A)	26,570.00	10,850.89	15,719.11 (59%)	15,719.11
Training			0.00 (N/A)	250.00	232.60	17.40 (6%)	17.40
Travel			0.00 (N/A)	150.00	82.80	67.20 (44%)	67.20
<b>NET TOTAL</b>	<b>48,952.00</b>	<b>48,952.00</b>	<b>0.00 (N/A)</b>	<b>54,700.00</b>	<b>19,263.60</b>	<b>35,436.40 (64%)</b>	<b>35,436.40</b>

Total for ALL Cost Centres	48,952.00	19,263.60
V.A.T.	970.40	1,207.36
<b>GROSS TOTAL</b>	<b>49,922.40</b>	<b>20,470.96</b>

Bank Reconciliation at 01/09/2023			
	Cash in Hand 01/04/2023		43,531.00
	<b>ADD</b>		
	Receipts 01/04/2023 - 01/09/2023		49,922.40
			93,453.40
	<b>SUBTRACT</b>		
	Payments 01/04/2023 - 01/09/2023		20,470.96
<b>A</b>	<b>Cash in Hand 01/09/2023</b> (per Cash Book)		<b>72,982.44</b>
	Cash in hand per Bank Statements		
	Petty Cash	01/09/2023	0.00
	Unity Trust Current Account	01/09/2023	72,982.44
			<b>72,982.44</b>
	Less unrepresented payments		
			72,982.44
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>72,982.44</b>
	<b>A = B Checks out OK</b>		



MR KENNETH M EASTWOOD

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Website: [www.commercialcards.co.uk/lloydsbank](http://www.commercialcards.co.uk/lloydsbank)

## Statement summary

Statement date: 9/4/2023

Card ending\*\*\*\* \* 0573

### Balance Summary

Balance carried forward	£0.00
Credits to your account	£0.00
Debits to your account	£73.74 DR
<b>Statement Balance</b>	<b>£73.74 DR</b>

### Spending Since Your Last Statement

Date	Description	Foreign Exchange Details	Amount
24 Aug 23	DEFIBSHOP.CO.UK LAB/MEDICAL/DENTAL/OPHTHALMIC HOSPITAL EQUIP AND SUPPLIES		70.74 DR
04 Sep 23	MONTHLY FEE		3.00 DR